

Texas Workforce Commission—Career Schools and Colleges Fee Sheet

Instructions: Make checks payable to TWC Career Schools and Colleges.

Mail to: Texas Workforce Commission —Career Schools and Colleges, 101 East 15th Street, Austin, Texas 78778-0001.

Required: Submit this fee sheet and a check/money order for each school. Amount on check/money order must match total enclosed.

School Information			
School Number: S	School Name:		
Telephone Number:	Physical Address:		
City:	State:	ZIP Code:	
Certificate			
Type of Certificates	Amount	TWC Use	
<input type="checkbox"/> \$3,000 Large school – Original ownership or change of ownership	\$		101
<input type="checkbox"/> \$1,999 Large school – Fee for change from small to large	\$		
<input type="checkbox"/> 1st payment <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th	\$		
<input type="checkbox"/> \$1,001 Small school – Original ownership or change of ownership	\$		113
<input type="checkbox"/> 1st payment <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th	\$		
<input type="checkbox"/> Annual Renewal – Large or small school	\$		
<input type="checkbox"/> 1st payment <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th	\$		106 106 107
<input type="checkbox"/> Penalty for late renewal	\$		
Ten percent service charge for installment (on fees greater than \$1,000)	\$		
			199
Courses and Staff			
Quantity	Type of Course and/or Staff	Amount	TWC Use
□	@ \$225 per program (licensed schools only)	\$	201
□	@ \$35 per seminar (licensed schools only)	\$	202
□	@ \$20 per Instructor Application (CSC-002I)	\$	203
□	@ \$20 per Director Application (CSC-002D)	\$	204
□	@ \$90 per Original Representative Registration (CSC-014)	\$	301
	@ \$45 per Representative's Renewal (CSC-014A)	\$	302
	@ \$15 per change (school name or school address)	\$	303
Other Fees			
\$150	Change in name of school	\$	108
\$150	Change in name of school owner	\$	109
\$270	Change in address of school	\$	110
\$375	Classroom facility used that is separate from the main campus	\$	111
\$600	On-site investigation conducted of substantiated complaint	\$	112
	Interest penalty for late refunds	\$	200
	Administrative penalty: <input type="checkbox"/> CPE <input type="checkbox"/> Financials <input type="checkbox"/> Other	\$	300
	Tuition trust account	\$	104
Total enclosed with this fee sheet		\$	

TWC USE ONLY

TWC Receipt Number _____

Date received _____

Verified by _____

Total written on check _____

Used _____ Remaining _____

Used _____ Remaining _____

Used _____ Remaining _____

Used _____ Remaining _____

Used _____ Remaining _____

Used _____ Remaining _____