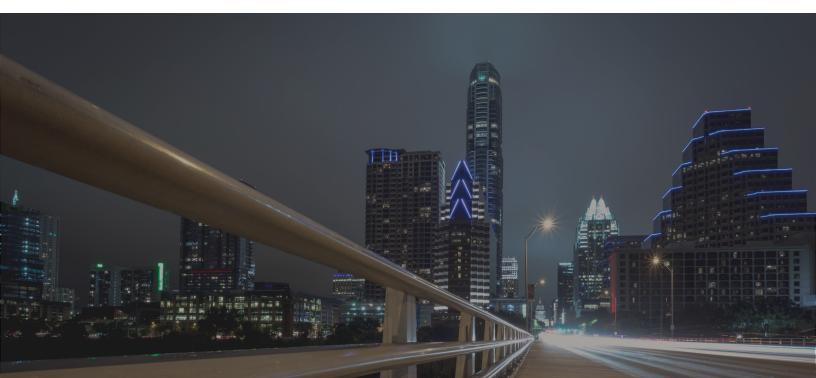
Report a Job Refusal or Failure to Attend an Interview



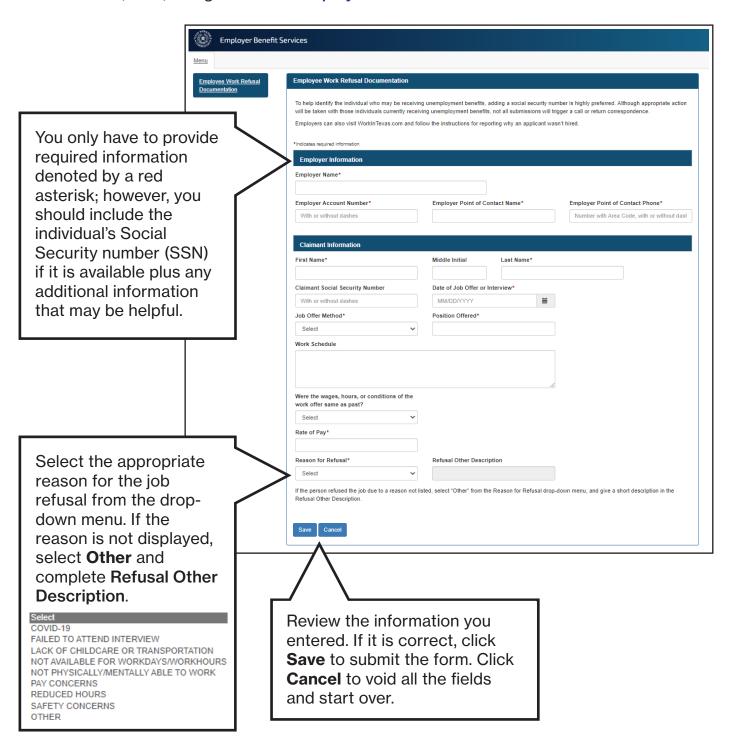


Reporting a Job Refusal or Failure to Attend an Interview

Individuals receiving unemployment insurance benefits are required to search for, apply for, and accept a suitable full-time job.

If an individual does not attend an interview or refuses to accept a job offer, they may be disqualified from receiving further unemployment benefits.

Employers can easily report interview failures and job refusals to the Texas Workforce Commission (TWC) using our online **Employee Work Refusal Documentation** form.



The individual's SSN is not required but preferred. An SSN helps TWC identify the individual and determine if they are receiving unemployment benefits.

If you do not have the individual's SSN, but you have only their partial name, it is unlikely that TWC will be able to determine if they have an existing unemployment benefits claim.

What Happens After You Submit the Form?

TWC will attempt to find the individual in our system using the information you provide.

If TWC verifies that the individual has an active unemployment benefits claim, we will investigate the job refusal or failure to attend an interview.

TWC will contact you if we need additional information. We then will contact the individual to discuss the circumstances of the job refusal or failure to attend an interview.

When all the facts of the job refusal or failure to attend an interview have been obtained, and the investigation is concluded, TWC will issue a decision about the individual's eligibility for unemployment benefits. TWC will not provide you with information about the decision.

Note: if TWC cannot find the individual in our system, or the individual's claim is not active, we cannot take any action regarding the job refusal or failure to attend an interview.