# Vocational Rehabilitation Services Manual E-200: Summary Table of Approvals, Consultations, and Notifications

Revised January 15, 2020

**…**

### Medical Services

(See D-205: Purchasing Threshold Requirements for additional approval requirements).

| **Situation, Good, or Service** | **Required Action (Workflow)** | **VRSM Reference** | **RHW Purchase Approval Category** |
| --- | --- | --- | --- |
| General Medical Purchasing | | | |
| Evaluation or treatment of customers by a local medical consultant | VR Manager approval | C-701-2 | VR Manager Approval |
| Before determining eligibility for customers with fractures, including malunion or nonunion fractures | Consultation with State Medical Director to confirm the type of fracture and stability. | B-308-1  C-703-33 | NA |
| Before determining eligibility for customers with hernias, gallbladder disease, or gynecological conditions | VR Supervisor approval | B-308-1 | NA |
| Acute (emergency) medical care before determining Eligibility | VR Supervisor approval | B-308-4 | NA |
| Medical services not listed in MAPS | * Local Medical Consultant (LMC) review, and * Consultation with State Office Program Specialist for Physical Disabilities or Program Specialist for Physical Restoration Services | C-701-2 | Consultation Only |
| Medical Devices with unlisted MAPS codes | * Consultation with VR Manager prior to sending to medical director, and * State Medical Director approval | C-701-2 | Consultation Only |
| Payments that exceed MAPS rates (including additional payment for medical treatment in unusually difficult or complicated cases) | * Consultation with VR Manager prior to sending to medical director, and * State Medical Director approval | C-701-2 | Consultation Only |
| Ensuring that MAPS services from out-of-state providers are properly credentialed | VR MAPS Provider Services approval | D-206-3 | Consultation Only |
| Reduced payment agreement VR3422 | * Consultation with VR Manager prior to sending to state office, * Authorized hospital representative and Medical Services Coordinator (MSC), and * Notify State Office Program Specialist for Physical Disabilities | C-702-6 | Consultation Only |
| Recommended hospitalization greater than 14 days | * Consultation with State Office Program Specialist for Physical Disabilities, and * VR Manager approval | C-702-7 | VR Manager Approval with Consultation |
| Payment for medical provider’s travel costs | * Consultation with State Office Program Specialist for Physical Disabilities Deputy, and * Regional Director approval | C-701-8 | Deputy or Regional Director Approval with Consultation |
| Termination of authorization for payment of medical treatment when treatment exceeds 14 days | VR Manager approval of written notification to be sent to customer, hospital, attending physicians, other concerned parties | C-702-7 | VR Manager Approval |
| Exceptions to existing hospital contracts | * Medical Services Coordinator (MSC) or their designee completes VR3423, Exception to Contracted Hospital Purchase, and * VR Director approval | D-210-3 | State Office Approval |
| Exceptions to contracts other than hospital contracts | Memo requesting an exception is submitted through the management chain for VR Director approval | D-210-2 | State Office Approval |
| Physical restoration services in a hospital, ambulatory surgical center, brain injury facility, or medical school | Consultation with Medical Services Coordinator (MSC) to arrange services | C-703-33  C-701-2 | Consultation Only |

…